



## **JOINT MEETING**

### **RIVERFRONT JOINT POWERS AUTHORITY BOARD/ POLICY STEERING COMMITTEE**

In accordance with the requirements of California Government Code section 54950 et seq., notice is hereby given of a joint meeting of the Board of Directors of the Riverfront Joint Powers Authority/Policy Steering Committee at the following time and location:

September 18, 2018, at 10:00 a.m.  
Sacramento Area Council of Governments  
Rivers Rooms  
1415 L Street, Suite 300  
Sacramento, CA 95814

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## **AGENDA**

### **ROLL CALL**

JPA Directors: Councilmember Jeff Harris; Councilmember Chris Ledesma; Vice Chair Christopher Cabaldon; and Chair Steve Hansen

Policy Steering Committee Members: Mayor Christopher Cabaldon, Jack Ehnes, Mark Friedman, Vice Mayor Steve Hansen, Councilmember Jeff Harris, Denton Kelley, Councilmember Chris Ledesma, David Taylor, Supervisor Oscar Villegas

### **INTRODUCTIONS**

### **ACTION ITEMS**

1. Adopt August 1, 2018, Meeting Minutes
2. Authorization of Release of Invitation for Bid for Streetcar Guideway Construction
3. Formation of Policy Committee

## **INFORMATION ITEMS**

4. Proposition 1A Funding
5. Project Status Report
6. Other Items

## **PUBLIC COMMENT**

Members of the public are provided the opportunity to address the Board on matters not on the agenda and within the subject matter jurisdiction of the Authority.

## **ADJOURNMENT**

**Note:** The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice.

**Next Meeting Date:** October 16, 2018

**Accessibility:** *The meeting is accessible to the disabled, in compliance with the Americans with Disabilities Act and other applicable laws and regulations. A person who requires a modification or accommodation, auxiliary aids or services in order to participate in this meeting, including receiving this agenda and attachments in an alternative format, should contact Lanette Espinoza at (916) 340-6236 as soon as possible and preferably at least 48 hours prior to the meeting.*



MEMORANDUM

TO: Board of Directors  
Riverfront Joint Powers Authority

FROM: Streetcar Project Management Team

RE: Staff Report, Agenda Item 1  
Adoption of August 1, 2018, Meeting Minutes

DATE: September 12, 2018

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DISCUSSION:

A meeting of the Riverfront Joint Powers Authority was held on August 1, 2018. Attached are the draft minutes from the meeting.

RECOMMENDATION:

Staff recommends adoption of the attached minutes.



MEMORANDUM

TO: Board of Directors  
Riverfront Joint Powers Authority

FROM: Streetcar Project Management Team

RE: Staff Report, Agenda Item 1  
Adoption of August 1, 2018, Meeting Minutes

DATE: September 12, 2018

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DISCUSSION:

A meeting of the Riverfront Joint Powers Authority was held on August 1, 2018. Attached are the draft minutes from the meeting.

RECOMMENDATION:

Staff recommends adoption of the attached minutes.

**Draft Minutes – August 1, 2018**  
**Joint Meeting**  
**Riverfront Joint Powers Authority Board of**  
**Directors**  
**Downtown/Riverfront Streetcar Project**  
**Policy Steering Committee**  
  
**SACOG Rivers Room 1415 L**  
**Street, Suite 300**  
**Sacramento, CA 95814**

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Vice Chair Cabaldon called the meeting to order at 10:06 a.m.

Board members attending were: Directors Harris, Ledesma, Vice Chair Cabaldon, and Chair Hansen.

PSC members attending were:

*City of Sacramento Appointees:*

Vice Mayor Steve Hansen  
Councilmember Jeff Harris  
Denton Kelley

*West Sacramento Appointees:*

Mayor Christopher Cabaldon  
Councilmember Chris Ledesma  
Councilmember Mark Johhannassen (Alternate)

*Sacramento Regional Transit District Appointee:*

Councilmember Jeff Harris

*Yolo County Transportation District Appointee:*

Supervisor Oscar Villegas

Staff attending were: John Valsecchi, SACOG Project Manager  
Denix Anbiah, City of West Sacramento  
Jason McCoy, City of West Sacramento  
Neil Nance, Regional Transit  
Fedolia Harris, City of Sacramento  
Chris Delfino, Delfino Madden O'Malley Coyle Koewler, LLP

1) **Adoption of June 19, 2018, Minutes**

Director Harris made the motion, seconded by Director Ledesma, to approve the minutes of the June 19, 2018, Joint Streetcar JPA & Policy Steering Committee meeting as submitted. The motion passed unanimously.

2) **Project Controls Contract Task Approval**

Director Harris made the motion, seconded by Director Ledesma, to conditionally award a contract for Project Controls to Jacobs Management Company in an amount not to exceed \$1,500,000. The motion passed unanimously.

3) **Approve Cost Reimbursement Agreement between City of Sacramento, City of West Sacramento, and the Riverfront Joint Powers Authority**

Director Harris made the motion, seconded by Director Ledesma, to approve cost reimbursement agreements between the JPA and the cities of Sacramento and West Sacramento, and the JPA and RT. The motion passed unanimously.

4) **Appointment of Fifth Director**

There was no action taken on this item. The board asked staff for an update on this item.

5) **Vehicle Update**

John Valsecchi, Project Manager, provided the update.

Jeff Tardaguila, Dogfite, provided public comment on the need to ensure that accessibility to the streetcars is in place prior to the project being constructed.

6) **Project Status Report:**

John Valsecchi, Project Manager, provided the status report.

7) **Other Items:**

There were no other items.

**Public Comment:**

Jeff Tardaguila, Dogfite, commented on the streetcar project in L.A. being over budget.

There being no further business, Chair Hansen declared the meeting adjourned at 10:55 a.m.





MEMORANDUM

TO: Board of Directors  
Riverfront Joint Powers Authority

FROM: Streetcar Project Management Team

RE: Staff Report, Agenda Item 2  
Release of Invitation for Bid for Streetcar Guideway Construction

DATE: September 12, 2018

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DISCUSSION:

As the Streetcar project progresses, the Invitation for Bid (IFB) for the guideway construction approaches. The streetcar guideway construction includes the track, stations, systems, and vehicle maintenance site construction. In order to maintain the project schedule, SacRT must release the IFB in October 2018, with an anticipated bid date of mid-December 2018. These dates align with the FTA's request for cost certainty and federal grant submission and approval.

The FTA has requested the project costs be verified with actual bids before the federal grant is processed and approved. By SacRT issuing the IFB in October 2018, the project will meet the FTA required dates. The project also needs to release the IFB to maintain the currently approved project schedule and project opening date of April 2022.

RECOMMENDATION:

Staff recommends approval of the release of the IFB for the Streetcar Guideway Construction.





MEMORANDUM

TO: Board of Directors  
Riverfront Joint Powers Authority

FROM: Streetcar Project Management Team

RE: Staff Report, Agenda Item 3  
Formation of Policy Committee

DATE: September 12, 2018

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DISCUSSION: This item will be presented at the meeting.



MEMORANDUM

TO: Board of Directors  
Riverfront Joint Powers Authority

FROM: Streetcar Project Management Team

RE: Staff Report, Agenda Item 4  
Proposition 1A Funding

DATE: September 12, 2018

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DISCUSSION:

Project staff has been working with SacRT staff and the California Transportation Commission (CTC) to line up the necessary requests. On September 10, 2018, the SacRT Board heard this request as an information item. The item is expected to return to the SacRT board for action on September 24, 2018. If approved, the item will then go to the CTC meeting for approval on October 17, 2018.

RECOMMENDATION:

None, this is for information only.



MEMORANDUM

TO: Board of Directors  
Riverfront Joint Powers Authority

FROM: Streetcar Project Management Team

RE: Staff Report, Agenda Item 5  
Project Study Report

DATE: September 12, 2018

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DISCUSSION:

Following are brief updates on critical project items. Staff will provide additional information on these and other items at the Board meeting.

**Vehicle Procurement**

On August 30, 2018, the last step in the Streetcar vehicle selection process was completed. On this date, the Best and Final Offers (BAFOs) were received from prospective vehicle vendors. One responsive BAFO was received from Brookville Corporation, with a BAFO of \$32.8 million. This BAFO was under the Engineer's Estimate by approximately \$3 million. An additional BAFO was received that was determined to be nonresponsive due to "exceptions" from the bid requirements contained in the BAFO. Under SacRT procedures established for this procurement, exceptions were strictly prohibited.

SacRT will issue a Notice of Intent to Award shortly, which will initiate a 10-day protest period. Barring any official protest, the JPA Board and SacRT Board will be presented with a proposed conditional award of the procurement to Brookville over the next few months. The conditional award is intended to verify cost certainty for the Project and for FTA. The final condition for awarding the contract is receipt of a federal Small Starts Grant Agreement (SSGA) in early 2019.

**Risk Assessment**

On June 20-22, 2018, the Federal Transit Administration (FTA) held a Project Risk Assessment. This is an important step in securing an SSGA. Following this Risk Assessment, 11 risks were identified. Each risk item carries a dollar amount which FTA staff will incorporate into their Risk Assessment report.

The Risk Assessment report, once final, will establish what FTA believes is the most accurate cost estimate of the Project. However, before completing the Risk Assessment, Project staff were provided the opportunity to address, mitigate, or eliminate each identified risk, thereby reducing or eliminating the dollar amount associated with the risk. Among the items on the Risk Assessment list were executed governance documents, executed major third-party agreements, and performance of a constructability review.

On August 31, 2018, staff provided the FTA with responses to each Risk Assessment item. The responses included 23 attachments, including an updated cost estimate of \$209.7 million and a revised schedule that continues to hold the April 15, 2022, revenue service opening date. Importantly, the responses also included the executed governance documents and major utility agreements, items identified as a high level of risk. The FTA is currently reviewing the responses to each Risk Assessment item and is expected to send a draft report out for internal review in the coming months. The Streetcar team will not see the report until it is final, which is anticipated to near the end of this calendar year or early next year.

### **Federal Funding**

Another key submittal recently provided by staff was the FY20 SSGA submittal. While staff believes the federal funding (\$100 million) for the Project was fully appropriated in the FY17 and FY18 budgets, FTA requires an annual submittal for those projects that have not secured a grant agreement. The submittal is provided in order for FTA to undertake the legislatively required evaluation and rating of the Project. As part of this submittal, 10 attachments were provided to assist FTA with its review.

### **FY18 Budget**

At the June 2018, JPA Board meeting, the JPA Board approved a \$2.6 million budget. This \$2.6 million was secured through a cost reimbursement agreement between the cities and the JPA, and would enable the Project to advance through late 2018. However, during this meeting, the Board also approved a request to SacRT to release \$3.5 million in Proposition 1A funds to fund the project through the remainder of this fiscal year.

### **RECOMMENDATION:**

None, this item is for information only.