

Minutes – November 30, 2017
Joint Meeting
Riverfront Joint Powers Authority Board of
Directors
Downtown/Riverfront Streetcar Project
Policy Steering Committee

SACOG Rivers Room 1415 L
Street, Suite 300
Sacramento, CA 95814

Mayor Christopher Cabaldon called the meeting to order at 2:30 p.m.

1) **Introductions** – Attending were:

City of Sacramento Appointees:

Councilmember Steve Hansen
Councilmember Jeff Harris David
Taylor

West Sacramento Appointees:

Mayor Christopher Cabaldon
Councilmember Chris Ledesma
Councilmember Mark Johannessen Mark
Friedman

Sacramento Regional Transit District Appointee:

Councilmember Jeff Harris

Yolo County Transportation District Appointee:

Supervisor Oscar Villegas

Staff attending were: Kirk Trost, SACOG

John Valsecchi, SACOG Project Manager
Denix Anbiah, City of West Sacramento
Jason McCoy, City of West Sacramento
Fedolia “Sparky” Harris, City of Sacramento
Henry Li, Regional Transit
Tim Spangler, Regional Transit
Ed Scofield, Regional Transit
Mike Luken, Yolo County Transportation District

2) **Adoption of April 26, 2017, Minutes**

David Taylor made the motion, seconded by Jeff Harris, to approve the minutes of the April 26, 2017, Streetcar Policy Steering Committee meeting as submitted. The motion passed unanimously.

3) **Riverfront Joint Powers Authority Formation Actions**

- a. Election of Chairperson and Vice Chairperson: The board voted unanimously to elect Steve Hansen as Chair, and Christopher Cabaldon as Vice Chair.
- b. Election of Board Secretary: Christopher Cabaldon made the motion, seconded by Chris Ledesma, to appoint Kirk Trost as the Secretary of the JPA.
- c. Delegation of Powers and Responsibilities: The board delegated authority to Kirk Trost to continue working under the existing MOU as project manager and legal counsel to the JPA, in order to carry out the day-to-day duties of the project.
- d. Approval of Bylaws: Jeff Harris made the motion, seconded by Christopher Cabaldon, to adopt the bylaws as presented at the meeting (see Resolution No. 2017-01). Kirk Trost noted that for noticing purposes, SACOG's offices would be the official place of business for the JPA and that the board will adhere to Robert's Rules of Order.
- e. Approval of Conflict of Interest Code: Christopher Cabaldon made the motion, seconded by Chris Ledesma, to adopt the Conflict of Interest Code as presented at the meeting (see Resolution No. 2017-02).
- f. Approval of Procurement and Contracting Procedures: Christopher Cabaldon made the motion, seconded by Jeff Harris, to adopt the procurement and contracting procedures as presented at the meeting (see Resolution No. 2017-03). Kirk Trost clarified that approval for procurement and contracting by the RT Board and JPA Board would not need to occur in a particular order.
- g. Approval of CEQA Procedures: Christopher Cabaldon made the motion, seconded by Jeff Harris, to adopt the CEQA procedures as presented at the meeting (see Resolution No. 2017-04).
- h. Selection of Time and Place of Regular Board Meetings: The board directed staff to work with the board members' schedules to determine a monthly meeting date.
- i. Approval of Public Records Policy: Christopher Cabaldon made the motion, seconded by Jeff Harris, to adopt the public records policy as presented at the meeting (see Resolution No. 2017-06).
- j. Adoption of Budget: Christopher Cabaldon made the motion, seconded by Chris Ledesma, to adopt the project budget (see Resolution No. 2017-07).
- k. Approval of Staffing Services Contract with SACOG: Christopher Cabaldon made the motion, seconded by Chris Ledesma, to approve the staff services contract with the Sacramento Area Council of Governments for the services of John Valsecchi (see Resolution No. 2017-08).

4) **Project Status Report:** Kirk Trost provided the project status report.

5) **Future Items:**

- a. Treasurer/Controller designation and reimbursement agreement: This item was not discussed by the board.
- b. Business Plan and Annual Operating Budget: This item was not discussed by the board.
- c. Fifth Director for the JPA: The board discussed this item but made no decision.
- d. Other items: Kirk Trost announced that proposals were received for the manufacture of the vehicles.

Public Comment: Jeffrey Tardaguila from OWL, Dogfite, and SacTRU, commented that the board and Policy Steering Committee should notice point of order and point of rules, and provide copies of agendas and meeting materials to the public, and commented that the board needs to convince the public about why the streetcar should be routed down 3rd street.

There being no further business, Chair Hansen declared the meeting adjourned by consent at 3:54 p.m.